

**STONHAM PARVA ANNUAL PARISH COUNCIL MEETING HELD IN THE
BAPTIST CHAPEL SOCIAL ROOM ON MONDAY 13th MAY 2013**

Present: Cllrs I Richardson , A Harvey, D Matthew, Mrs B Pieterse, T Benjamin & Mrs Bottomley (Clerk). C Cllr M Hicks, D Cllr T Curran

ELECTION OF OFFICERS

Chairman - Cllr Richardson - proposed by Cllr Mrs Pieterse, seconded by Cllr Harvey.
All in favour. Declaration of Acceptance duly signed.

Vice Chairman - Cllr Mrs B Pieterse – proposed by Cllr Harvey, seconded by Cllr Richardson
All in favour.

<u>Public Forum:</u> - no matters were raised

APOLOGIES: - Cllrs J Pidgeon, Mrs G Davison

DECLARATIONS OF INTEREST - None

DISPENSATIONS - None

APPOINTMENT OF REPRESENTATIVES

Defer until July meeting.

MINUTES OF MEETING 12.03.13

It was resolved that the minutes of the Parish Council meeting held on the 12th March 2013 were a true and accurate record and signed accordingly. (Proposed by Cllr Benjamin, seconded by Cllr Harvey– all in favour).

The meeting recessed for the next item.

REPORTS

Annual reports already submitted earlier at the Annual Parish Meeting by the Police, the District Councillor and outgoing County Councillor Alcock.

County Councillor Hicks- brief introduction by the new County Councillor and short general discussion with councillors

The meeting reconvened.

REPORTS Cont/...

Footpaths – the one on the allotment still needs repairing (CSD Ref 2795301)

Parish Newsletter/Website – nothing to report – website hard copy still to be circulated to councillors. Defer to next meeting. Villagers to be advised the Newsletter is available and if they have no internet, a hard copy can be provided by the parish council.

Cemetery – no burials to report. Work on removing the moss to continue.

Play Area – one of the bolts which had come loose on the swing has now been repaired and repairs to the swings' wooden surround will be dealt with during the next couple of months.

Neighbourhood Watch – research had indicated some 25 households would like the scheme to start again. The proposed first meeting has been arranged to take place next Wednesday. Information to be circulated electronically.

PLANNING - No planning applications

Signature.....

JUBILEE BENCH CEREMONY

Foundations for the bench will be dug out this weekend. Suggested date for ceremony (tree and bench) – end of May / 2nd June, afternoon or evening preferred and to progress to The Magpie afterwards. Full information to be included in the circular being sent out for the Newsletter.

FINANCE

- 3801 **Approve Accounts 2012/2013:** the unaudited accounts had been circulated to all councillors for consideration and approval. Approval proposed by Cllr Richardson, seconded by Cllr Benjamin – all in favour.
- 3802 **Auditor for 2013/2014:** Cllr Richardson proposed continuing with SALC as the internal auditor. Seconded by Cllr Mrs Pieterse – all in favour.
- 3802 **Financial orders:** Reviewed and no changes were proposed by councillors
- 3803 **Standing Orders:** Defer until next meeting.
- 3804 **Risk Assessment:** Defer to next meeting.
- 3805 **Burial Fees:** Burial charges had not been increased for ten years and councillors agreed to a 10% increase which would bring the fees more in line with those being made by other parish councils. Proposed by Cllr Richardson, seconded by Cllr Mrs Pieterse – all in favour.
- 3806 **Cheques:** It was proposed by Cllr Richardson, seconded by Cllr Matthew and agreed unanimously that the following cheques be issued:-

<u>Chq No.</u>		
166	Stonham Baptist Chapel (donation)	£ 8.00
167	Clerk (expenses)	£131.30
168	MSDC (dog/litter bin charges)	£186.00
169	SALC (subs)	£154.00
170	ICO (annual charge DPA)	£ 35.00
171	Cancelled	
172	Haughley Parish Council (stationery)	£ 30.24
S/O	Personnel (April/May)	£258.60

Bank A/c: £6,175.55 Receipts & Payments summary circulated

GLEBE ALLOTMENTS

The Chairman agreed to contact the agents again. Clerk to send Cllr Richardson a copy of the standard Tenancy Agreement.

CHURCH CONSERVATION TRUST

Cllr Mrs Pieterse advised that photos/ signage and further details on fund raising would be circulated for consideration by councillors at the next meeting. Agenda item July.

RECYCLING BINS

MSDC to be approached to remove fly tipping items. The meeting noted that Customer Services Direct could also be contacted on 08456 066067 or customerservice@csduk.com

CORRESPONDENCE

Various brochures for circulation.
Suffolk County Council – P3 information. Tabled
Suffolk County Council – flood risk details/leaflets. Circulate

DATE OF NEXT MEETING - 8th July 2013.

There being no further business the Chairman closed the meeting at 9.50 p.m.

Signature.....