

**STONHAM PARVA PARISH COUNCIL MEETING HELD IN THE
BAPTIST CHAPEL SOCIAL ROOM ON MONDAY 12th MAY 2014**

PRESENT: Cllrs I Richardson, Mrs B Pieterse , A Harvey, D Matthew & Mrs G Davison.
C Cllr Matthew Hicks

1 villager

ELECTION OF OFFICERS

Chairman - Cllr Richardson - proposed by Cllr Mrs Pieterse, seconded by Cllr Harvey.
All in favour. There were no other nominations. Declaration of Acceptance duly signed.

Vice Chairman - Cllr Mrs Pieterse – proposed by Cllr Harvey, seconded by Cllr Mrs Davison –
all in favour. There were no other nominations.

APOLOGIES : Cllr T Benjamin & D Cllr T Curran

<u>Public Forum:</u> - no matters raised

DECLARATIONS OF INTEREST - None

DISPENSATIONS - None

APPOINTMENT OF REPRESENTATIVES

SALC	any councillor to attend
Planning	Cllrs Mrs Davison, Richardson & Harvey
Footpaths	Cllr Richardson
Tree Warden	Cllr Mrs Pieterse
Cemetery	Cllrs Mrs Pieterse & Benjamin
Play Area	Cllrs Matthew & Benjamin
Neighbourhood Watch	Cllr Benjamin

MINUTES OF PARISH COUNCIL MEETING 10.03.14

It was resolved that the minutes of the Parish Council meeting held on the 10th March 2014 were a true and accurate record and signed accordingly. Proposed by Cllr Harvey, seconded by Cllr Mrs Pieterse - all in favour.

PLANNING - there were no applications

REPORTS - already submitted by the Police, County and District Councillors at the Annual Parish Meeting held earlier.

Footpaths: Clerk to report to SCC – Rights of Way, that No. 5 sign is down.

FINANCE

3815 **Standing Orders:** the newly revised standing orders to be circulated and reviewed at the September meeting.

3817 **Approve Accounts 2013/2014:** the unaudited accounts had been circulated to all councillors for consideration and approval. Approval proposed by Cllr Mrs Davison, seconded by Cllr Harvey – all in favour.

3818 **Annual Return:** Signing proposed by Cllr Mrs Davison, seconded by Cllr Harvey – all in favour.

3819 **Auditor for 2014/2015:** Cllr Richardson proposed continuing with SALC as the internal auditor. Seconded by Cllr Mrs Pieterse – all in favour.

Signature.....

- 3820 **Financial Orders:-** acceptance of amended orders proposed by Cllr Richardson, seconded by Cllr Harvey – all in favour.
- 3821 **Cheques:** It was proposed by Cllr Richardson, seconded by Cllr Matthew and agreed unanimously that the following cheques be issued:-

<u>Chq No.</u>		
443	Post Office (tax)	£ 97.00
444	Baptist Chapel (donation)	£ 8.00
445	SALC (subs)	£158.00
446	Sarah Place (account fee)	£ 90.90
447	Community Action Suffolk (subs)	£ 30.00
448	ICO (renewal)	£ 35.00
449	Clerk (expenses)	£111.57
450	Earl Stonham PC (newsletter)	£ 65.00
S/O	Personnel (April/May)	£261.84

Bank A/c: £6,561.72

- 3822 Risk Assessment: No change to the assessment. Acceptance proposed by Cllr Richardson, seconded by Cllr Mrs Davison – all in favour.

GLEBE ALLOTMENTS – There had been no response to the Clerk’s letter to the agent Clarke & Simpson expressing concern over the state of the allotments and possible infestation. The meeting agreed to reissue a letter to all villagers asking for confirmation of interest in renting a plot. The Chairman confirmed he would draft the letter for circulation and councillors agreed to undertake the “drop.” Measurements of the size of the plots to also be undertaken. The letter to also include information that the website was up and running.

CORRESPONDENCE

Various brochures/leaflets

DATE OF NEXT MEETING - 8th September 2014

There being no further business the Chairman closed the meeting at 9.10 p.m..

Signature.....