

STONHAM PARVA PARISH COUNCIL MEETING HELD IN THE BAPTIST  
CHAPEL ROOM ON MONDAY 14<sup>th</sup> NOVEMBER 2016

PRESENT: Cllrs A Harvey, D Matthew, T Benjamin & Mrs G Davison.  
Mrs M Bottomley (Clerk). D Cllr Mrs S Morley  
2 villagers

APOLOGIES : C Cllr M Hicks

Public Forum: - no matters raised

DECLARATIONS OF INTEREST: None.

DISPENSATIONS: None

MINUTES OF PARISH COUNCIL MEETING 12<sup>th</sup> SEPTEMBER 2016

It was agreed that the minutes of the Parish Council meeting held on the 12<sup>th</sup> September 2016 were a true and accurate record and signed accordingly. Proposed by Cllr Mrs Davison, seconded by Cllr Matthew - all in favour.

REPORTS

**C Cllr Hicks** – report circulated all councillors covering Suffolk’s Early Years Foundation Stage Profile Results; delivery of the new Greater Anglia rail franchise/Rail Conference; Free safety reflectors; Suffolk record Office project – award finalist.

**D Cllr Mrs Morley** – report circulated covering simpler website launched for local residents; Boundary Commission hosting Public Hearings; Winter preparedness Workshop and Get our Recycling Right.

**Police Update** – link for information is <http://www.police.uk/Suffolk/H44/crime/2015-06/akk-crime>

**Footpaths** - nothing to report.

**Website** – the Clerk had attended a subsequent website meeting and provided councillors with further details whereon it was proposed by Cllr Harvey, seconded by Cllr Benjamin to transfer from Onesuffolk to Suffolk.cloud. CAS to be advised of the changeover and the Clerk to request all transfer details to be forwarded to Cllr Benjamin who would also be attending a training session on operating the new website at the SALC offices in the New Year.

**Newsletter** – councillors agreed the newsletter should be produced/printed annually in May after the Annual Parish Meeting.

**Cemetery** – nothing to report.

**Play Area** – there had been no response from MSDC yet as to the exact size of the area for play equipment. Clerk to chase for response.

**Neighbourhood Watch** – nothing to report.

**Clerk’s report** – nothing to report.

**Chairman’s report** – nothing to report.

PLANNING

**4338/16 Tholt Y Will, Church Lane:** Erection of a one and a half storey front and side extension and one and a half storey rear extensions following demolition of existing. Erection of a front entrance porch. Material changes to existing.

Signature.....

PC comment: Support. (Proposed by Cllr Harvey, seconded by Cllr Davison – all in favour)

#### FINANCE

- 3845 **Finance & Standing Orders:** Copies had been circulated to all councillors for comment and approval. There were no further amendments and approval proposed by Cllr Harvey, seconded by Cllr Benjamin – all in favour.
- 3846 **Risk Assessment:** Clerk to forward copies to the Chairman.
- 3851 **Accountant:** Councillors unanimously agreed to terminate the services of S Place Accountants and appoint SALC to deal with personnel matters effective 1<sup>st</sup> November 2016.
- 3852 **Cheques:** It was proposed by Cllr Benjamin, seconded by Cllr Mrs Davison and agreed unanimously that the following cheques be issued:-

#### Chq No.

611	Post Office (tax)	£ 90.60
612	S Place (inv.3456)	£ 46.01
613	Stonham Parva Baptist Chapel (hire)	£ 16.00
614	PGM (Grass cuts Inv. 00432)	£1,220.00
615	Vertas (ground maintenance)	£ 171.72
616	MSDC (Land rent)	£ 2.00
617	Haughley PC (scanner)	£ 5.00
618	Haughley PC (Network day)	£ 3.20
619	S Place (Inv.3660)	£ 10.20
620	MSDC (Play inspection)	£ 55.64
621	Clerk (expenses)	£ 91.93
622	CAS (insurance)	£ 231.59
S/O	Personnel (October/November)	£ 313.00

Current Account: £13,419.81

- 3853 **Precept 2017/2018:** draft copies of the proposed budget for next year were circulated to councillors and it was agreed to make a firm decision at the January meeting having considered whether there should be a set amount put aside for the future development of the play area.
- 3854 **Signatories:** matter ongoing

#### VILLAGE MATTERS

**Allotments** – it was agreed that rather than set up a separate website, the group would be linked to the new Parish Council website Suffolk.cloud. Contact details to be provided.

One more plot had just been rented and there would possibly be a further two at the weekend. There were only 3 plots available to let.

#### CORRESPONDENCE

Various circulars and brochures –circulated all Cllrs  
Meeting dates for 2017 were agreed.

DATE OF NEXT MEETING 9<sup>th</sup> January 2017

The Chairman thanked all for attending and closed the meeting.

Signature.....