

STONHAM PARVA ANNUAL PARISH COUNCIL MEETING HELD IN THE  
BAPTIST CHAPEL SOCIAL ROOM ON MONDAY 9<sup>th</sup> MAY 2016

**PRESENT:** Cllrs A Harvey, D Matthew & J Francis  
3 villagers

**APOLOGIES :** Cllrs Mrs G Davison & T Benjamin. Mrs M Bottomley (Clerk)

<b><u>Public Forum:</u></b> - no matters raised
---

**ELECTION OF CHAIRMAN & VICE CHAIRMAN**

Chairman - Cllr A Harvey – proposed by Cllr Matthew, seconded by Cllr Francis. All in favour. There were no other nominations. Declaration of Acceptance duly signed.

Vice Chairman - Defer to next meeting.

**DECLARATIONS OF INTEREST** - None

**DISPENSATIONS** - None

**APPOINTMENT OF REPRESENTATIVES** - Defer to next meeting

**MINUTES OF PARISH COUNCIL MEETING 14<sup>th</sup> MARCH 2016**

It was agreed that the minutes of the Parish Council meeting held on the 14<sup>th</sup> March 2016 were a true and accurate record and signed accordingly. Proposed by Cllr Harvey, seconded by Cllr Matthew - all in favour.

**REPORTS**

**C Cllr Hicks** – report provided for the Annual Parish Meeting and general update

**D Cllr Mrs Morley** – report provided for the Annual Parish Meeting.

**Police Update** – link for information is <http://www.police.uk/Suffolk/H44/crime/2015-06/akk-crime>

**Footpaths** - Defer to next meeting.

**Website** – Nothing to report

**Newsletter** – Defer to next meeting

**Cemetery** – Defer to next meeting.

**Play Area** – Meeting arranged for the 21<sup>st</sup> to discuss replacement equipment with villagers. It was agreed to undertake a mail shot to all villagers advising of the date and time of the meeting. Clerk to ensure the Chapel was available between 12 and 2 p.m.

**Neighbourhood Watch** – Defer to next meeting.

**Chairman's report** - nothing to report.

**GLEBE ALLOTMENTS**

Invoice has been raised and payment received.

**PLANNING** – one received but subsequently withdrawn.

**FINANCE**

Signature.....

With the departure of two councillors only two signatories were available for the bank. Clerk to arrange for Cllrs Benjamin and Mrs Davidson to be added as signatories.

3843 **Annual Governance 2015/2016:** Approval proposed by Cllr Harvey, seconded by Cllr Matthew – all in favour.

**Accounts 2015/2016:** Approval proposed by Cllr Harvey, seconded by Cllr Matthew – all in favour.

3844 **Auditor:** Cllr Francis proposed LCPAS, seconded by Cllr Harvey – all in favour.

3845 **Finance & Standing Orders:** Defer to next meeting.

3846 **Risk Assessment:** Defer to next meeting.

3847 **Cheques:** It was proposed by Cllr Francis, seconded by Cllr Harvey and agreed unanimously that the following cheques be issued:-

<u>Chq No.</u>		
351	Post Office (Tax)	£117.40
352	S Place (services)	£ 96.00
353	Baptist Chapel (hire)	£ 16.00
354	Clerk (expenses)	£101.23
355	I Richardson (keys)	£ 8.50
356	Clarke & Simpson (allotment rent)	£400.00
357	ICO (Data)	£ 35.00
S/O	Personnel (April/May)	£313.00

VILLAGE MATTERS – the arranged litter pick was not well attended.

CORRESPONDENCE

Various circulars and brochures –circulate all Cllrs.

DATE OF NEXT MEETING 11<sup>th</sup> July 2016

The Chairman thanked all for attending and closed the meeting at 9.05 p.m.

Signature.....