

STONHAM PARVA ANNUAL PARISH COUNCIL MEETING HELD IN THE BAPTIST
CHAPEL ROOM ON MONDAY 8th MAY 2017

PRESENT: Cllrs A Harvey, D Matthew, T Benjamin (left meeting at 8.20 p.m.)
& Mrs G Davison. Mrs M Bottomley (Clerk).
2 villagers

ELECTION OF OFFICERS

Chairman Cllr Harvey – proposed by Cllr Mrs Davison, seconded by Cllr Matthew – all in favour. There were no other nominations. Declaration of Acceptance duly signed.

Vice Chairman Cllr Mrs Davison – proposed by Cllr Harvey seconded by Cllr Matthew – all in favour.

APOLOGIES : None

<u>Public Forum:</u> - no matters raised
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DECLARATIONS OF INTEREST: None

DISPENSATIONS: None

APPOINTMENT OF REPRESENTATIVES

SALC all councillors entitled to attend.

Defer the decision on other representatives to the next meeting.

MINUTES OF PARISH COUNCIL MEETING 13th MARCH 2017

It was agreed that the minutes of the Parish Council meeting held on the 13th March 2017 were a true and accurate record and signed accordingly. Proposed by Cllr Harvey, seconded by Cllr Mrs Davison - all in favour.

REPORTS - already submitted at the Annual Parish Meeting held earlier.

The meeting recessed for the next item

GLEBE ALLOTMENTS

Councillors were informed that the allotments were doing extremely well.. It was anticipated there would be more clearance of the plots taking place in September if not earlier.

PLANNING

Application approved by MSDC:

1014/17 Waltham Hall, Norwich Road: Integration of kitchen and dining areas in The Annexe by removal of a partition and improvement of relation to the garden by enlarging a window into a pair of glazed doors.

PLAY AREA

Discussion on where the Title Deeds were held for the play area. Cllr Matthew had checked the local church records and thought this would probably have occurred around 1910 – 1920. Clerk to contact SALC and SCC Archives for information.

FINANCE

3857 **Annual Governance:** approval proposed by Cllr Harvey, seconded by Cllr Mrs Davison – all in favour.

Signature.....

- 3858 **Accounts 2016/2017:** approval proposed by Cllr Harvey, seconded by Cllr Matthew – all in favour.
Annual Return: approval proposed by Cllr Harvey, seconded by Cllr Mrs Davison – all in favour.
- 3859 **Cheques:** It was proposed by Cllr Harvey, seconded by Cllr Mrs Davison and agreed unanimously that the following cheques be issued:-

Chq No.

637	Clarke & Simpson (rent allotments)	£400.00
638	Baptist Chapel (room hire)	£ 16.00
639	Clerk (expenses)	£ 79.69
640	SALC (subs)	£172.80
641	Suffolk Cloud (training)	£ 30.00
642	SALC Payroll (charge)	£ 45.00
643	ICO (sub)	£ 35.00
644	Suffolk Cloud (website)	£100.00
645	Haughley PC (stationery)	£ 45.13
S/O	Personnel (April/May)	£277.44

Current Account: £10,262.35 Income: £3650.00 (precept & allotments).

- 3860 **Standing & Finance Orders:** Copies circulated to all councillors. There were no amendments. Proposed by Cllr Mrs Davison, seconded by Cllr Matthew – all in favour.
- 3861 **Risk Assessment:** defer to next meeting.
- 3862 **Auditor 2017/2018:** Cllr Matthew proposed LCPAS, seconded by Cllr Harvey – all in favour.

VILLAGE MATTERS – nothing to report

CORRESPONDENCE

Various circulars and brochures

DATE OF NEXT MEETING 10th July 2017

The Chairman thanked all for attending and closed the meeting at 9.00 p.m.

Signature.....