

STONHAM PARVA PARISH COUNCIL MEETING HELD IN THE BAPTIST
CHAPEL SOCIAL ROOM ON MONDAY 13th November 2017

PRESENT: Cllrs Andy Harvey (Chair) Gill Davidson (Vice Chairman), David Matthew, Ivan Richardson Kate Dawson, Tim Brame & Trevor Benjamin (Minutes)
C Cllr Matthew Hicks

APOLOGIES : Marilyn Bottomley (Clerk),

Public Forum: -

- No villagers present

DECLARATIONS OF INTEREST - None

DISPENSATIONS - None

TO CONFIRM AND APPROVE THE DECISIONS MADE AT THE PARISH COUNCIL MEETING HELD ON 11TH SEPTEMBER 2017

The minutes of the last meeting were not available, confirmation and approval of the decisions made at the last meeting will be carried over to the next meeting in 8th January 2018.

TO CONFIRM & SIGN MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11TH SEPTEMBER 2017.

The minutes of the last meeting were not available, confirmation and signature of the minutes will be carried over to the next meeting in 8th January 2018.

In light of the none availability of minutes the meeting agreed to set several targets for the publication of minutes and agendas going forward. It was proposed that the council will review the current standing orders and look to include the following changes. Proposed by Gill Davidson and seconded by Andy Harvey.

- Draft meeting minutes to published within 10 working days of the meeting.
- That they contain details of the actions agreed, their owners and any timescales agreed.
- Meeting Agendas should be prepared and distributed 7 calendar days prior to the meeting.

Action – Andy Harvey to distribute latest copy of ‘standing orders’ to all councillors.

Action – All to review and comment back to Andy Harvey no later than a week prior to the next meeting.

REPORTS

C Cllr Hicks Reported –

Don’t put off your flu vaccination - Health chiefs in Suffolk are reminding people to get a flu vaccination to ward off the worst effects of a potentially debilitating illness. Parents of 2-3-year-olds are being encouraged to take their child to have a simple nasal spray vaccination at their GP surgery, while carers are also advised not to put off their free flu jab.

Suffolk Fostering Service launches first in a series of fostering recruitment campaigns - Suffolk County Council’s Fostering Service will launch a series of campaigns over the coming months to encourage more Suffolk residents to become foster carers. 820 children currently live in care in Suffolk and there is an urgent need for more people to come forward to foster. The campaign is accompanied by a [new promotional video](#) providing an insight into what it takes to be a foster carer for teenagers and the positive difference they make to a young person’s life. The video addresses why the application process can be timely and thorough, describing how the vulnerability of the children in care makes the timeframe absolutely necessary. Please visit www.fosterandadopt.suffolk.gov.uk

Reminder to check white goods as Suffolk Fire and Rescue Service marks UK Home Safety Week

People in Suffolk are being urged to check their white goods and to not use them unattended in an attempt to reduce the risk of fires starting in the home. Damage and severity of a fire, should one occur, is dramatically reduced if they are not left running while everyone is asleep or out of the house. Early indicators of potential risks can be quickly noticed, such as smells, unusual sounds or the appliance not

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performing as expected. In 2016/17 in Suffolk, there were 29 incidents caused by white goods – to date in 2017/18, there have been 11. We would urge people to register their appliances at www.registermyappliance.org.uk This online safety initiative, which is supported by fire services and government represents nearly 90% of white goods brands and allows people to register appliances new and up to 12 years old so if there's a safety recall they can be contacted.

Action - Trevor Benjamin obtain missing reports from Mathew Hicks after the meeting.

D Cllr Mrs Morley (Not in attendance the following is extracted from this month's report)

Stowmarket Offices Opened 17th October - A new service has opened in Stowmarket, offering easy access to Babergh and Mid Suffolk District Councils' residents. Located at 54 Ipswich Street, Stowmarket IP14 1AD, allowing residents to access Mid Suffolk and Babergh District Councils' services directly, without requiring prior appointments. The opening hours are 9am to 5pm, Monday to Thursday, and 9am to 4.30pm on Fridays, Bank Holidays excluded.

Cabinets Vote to Investigate Future Relationship - On Friday 13 October 2017, simultaneous Meetings of both Babergh's and Mid Suffolk's Cabinets voted on the options for exploring Babergh and Mid Suffolk's future relationship. The Cabinets provisionally endorses the approach of formally dissolving the two district councils; and creating of a new, larger, District Council; That they utilise Transformation Funding to jointly conduct stakeholder, public and staff engagement during Autumn 2017. Subject to the outcome of that public engagement a draft business case for the dissolution of BMSDCs and creation of a new single district council for the area could be considered by each Council.

Mid Suffolk Locality Funding Still Available - Community groups, charities and organisations in Mid Suffolk are being urged to apply for funding as a Locality Awards programme launches for 2017. The deadline to apply has been extended until 16th February, 2018.

Mid Suffolk Consults on New Council Tax Proposals

Mid Suffolk District Council has launched a consultation on changes to their Council Tax Reduction Scheme, which would make the scheme simpler and easier to access.

Action - Trevor Benjamin obtain missing reports from Suzie Morley after the meeting.

Footpaths - It was reported that the footpath are in reasonable condition with a final grass cut carried out recently. Overhanging brambles on the footpath at the side of the allotments where being cut as and when they encroached.

Tim reported that the bridge into the allotments was very slippery when wet and offered to secure chicken wire to it to improve safety. **Action – Tim Brame** to secure chicken wire to wooden bridge.

Parish Newsletter/Website – Gill Davison reported that the Parish Newsletter was now complete and ready for a quick (yes or no) review by the Parish Council before distribution but intended to include the two items mentioned by Mathew Hicks on Adoption and White Goods.

Action – Gill Davidson to update and distribute.

Action – All to review and give a yes / no to its distribution.

It was agreed to print and distribute the newsletter individually once approved. The following distribution arrangements were agreed.

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Councillor	Distribution
Ivan Richardson	Clockhouse Lane and Lambeth Way
Kate Dawson	Church Lane
Tim Brame	Norwich Road (A140) the Tap to Turnpike (including Mowers Hill Lane, Pains Hill)
Trevor Benjamin	Norwich Road (A140) from Turnpike to Old Rectory
Andy Harvey	Norwich Road (A140) Old Rectory to Magpie Inn
Gil Davison	Norwich Road (A140) north of the Magpie inn, Debenham Road, Mendlesham Green Road

Action – The Above to distribute Parish Newsletter once agreed

Cemetery – Ivan Richardson reported that he had been contacted by a lady from Essex looking for their Grandmothers grave in the cemetery. He has found the grave, partially covered by a hedge along with the grandfather’s grave. The person concerned proposes to arrange headstones for both in due course.

Play Area – Tim Brame reported that Wendy Brame was still chasing the quotes for the play area equipment but has also obtained details of other companies to provide quotes and would be arranging them to visit the play area.

Ivan Richardson reported that he had obtained further information on land bequeathed to the Parish from the public records office in Ipswich. He would now check land registry to identify the land concerned. This was in addition to the land given to the Parish in 1916 which Andy Harvey was following up. The meeting agreed that we should try to check the ownership of these bits of land given to the parish over the years in case there was a challenge on ownership in the future.

Action – Andy Harvey and Ivan Richards to compare notes and both peruse identification of land / ownership.

Neighbourhood Watch – Trevor Benjamin reported that he had arranged to meet and handover this to Kate Dawson. It was noted that police had arrested people for Hare Coursing a couple of weeks ago and that the Magpie had been broken into.

Chairman’s report – Andy Harvey reported that he had been contacted by Ann Havers regarding the Baptist Church play area.

The first was dog litter but it was felt that although a side of the field is a public footpath it’s not the Parish Councils responsibility as she could choose to fence the play area and the footpath. **Action – Andy Harvey** to relay this position back to her.

The other aspect was encroachment of boundary hedge on the adjacent field. **Action – Tim Brame** agreed to contact Ann to understand the concern.

GLEBE ALLOTMENTS – Nothing to report all ok.

PLANNING – Concern was expressed about the development behind the Magpie Pub and that the council should keep an eye on it to ensure it does not breach the conditions of the planning grant.

FINANCE – No update available

CORRESPONDENCE

It was agreed that the annual donation to the Royal British Legion of £50 be made as usual this year.

Action – Andy Harvey to check if a cheque has been sent and if not arrange.

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It was agreed that the two items identified out of the recent Risk Assessment would be managed as follows. Bus shelter to be inspected and if necessary dismantled and removed. We should however consult the occupants of the house its outside to check they are ok for its removal.

Action - Andy Harvey to review and decided course of action. Trevor Benjamin offered to help if required.

The goal posts on the playing field could be left at present as may be included in the play area revamp. If they are not included, then they will need to be removed. Awaited outcome of play area quotes.

DATE OF NEXT MEETING 8th January 2018

The Chair thanked all for attending and closed the meeting at 8.29 p.m.

DRAFT

Signature.....