

**STONHAM PARVA PARISH COUNCIL MEETING HELD IN THE BAPTIST
CHAPEL SOCIAL ROOM ON MONDAY 14th MAY 2018**

PRESENT: Cllrs I Richardson, K Dawson, T Benjamin,
D Cllr Mrs Morley, C Cllr Matthew Hicks

2 Villagers

APOLOGIES : Cllrs G Davison, A Harvey, M Bottomley(Clerk).

Public Forum:

ELECTION OF OFFICERS

Chairman T Benjamin acted in the role of Chairman for the meeting.

Sam Baldry and Judith (Judy) Dean were co-opted and welcomed as new Parish Councillors. Proposed by IR and seconded by TB.

D Matthews has retired since the last meeting. He has been presented with a gift from SPPC having served for around 30 years. T Brame has also resigned since the last meeting.

DECLARATIONS OF INTEREST - None

DISPENSATIONS - None

APPOINTMENT OF REPRESENTATIVES –

SALC – M Bottomley (Clerk)

Planning – G Davison

Footpath Warden – J Dean and V Whayman.

Tree Warden – T Benjamin to check if A Harvey is willing to cover.

Cemetery – I Richardson

Website – T Benjamin

Play Area – S Baldy

Neighbourhood Watch – K Dawson

MINUTES OF THE PARISH COUNCIL MEETING 14th May 2018.

Amendments noted for previous minutes. T Benjamin is listed as being in attendance but was absent. K Dawson is referred to as Mrs which should be Ms.

Proposed by K Dawson and seconded by I Richardson

REPORTS

Reports presented from C Cllr Hicks and D Cllr Mrs Morley.

Key points from C Cllr Morely:

- Debenham Neighbourhood Plan has gone out for consultation
- Stars of Mid Suffolk Award Scheme is taking nominations. The link can be found in C Cllr Morely's report
- Former council offices and Middle School site in Needham Market now have planning/development proposals online to view

C Cllr Morely offered to send her reports to T Benjamin as well as M Bottomley in future.

Key points from C Cllr M Hicks:

- Updated the meeting on becoming leader of SCC and the changes he would like to make for smoother running. He is also keen to get infrastructure more planned, particularly when giving permission for large numbers of houses.

Signature.....

- Free school meals – people should be encouraged to apply as schools then receive extra money for each child who receives them.
- There is a push for Suffolk residents to apply for solar panels and a project called ‘Suffolk Together Solar Programme’ to allow for bulk purchasing and a lower price.

Action – S Baldry to ask C Cllr Hicks for some money from his budget towards the play area.

Footpaths - The newly installed dog waste bin is being used but has not been emptied yet.

There are ongoing problems with dog mess, the path from the A140 to the end of the copse has improved but past this point the amount of mess seems to have increased.

Action - I Richardson agreed to putting more signs out about fines etc for leaving dog mess, which had had some impact previously, and to give some signs to others to do the same.

The unofficial footpath at the back of the allotments has become very overgrown. This used to be cut regularly despite not being an official path.

Action - T Benjamin to contact A Hammlton to ask if he would cut the path.

Discussion about a dirt bike being ridden on public footpaths and playing field and the the speed of one particular car driving up and down Church Lane.

Action – a letter is to be written by the parish council advising about this behaviour and safety concerns.

Parish Newsletter – this is now finished, has been printed and is ready to distribute. I Richardson is owed £78 for printing. Distribution of the newsletter is as per areas agreed at a previous meeting. S Baldy will take the area that T Brame was meant to do. J Dean will take The Old Rectory to Magpie.

Action – I Richardson to email a copy of the invoice to M Bottomley for cheque to be arranged.

Action - M Bottomley to arrange a cheque for I Richardson.

Action - All newsletters to be distributed by the end of the weekend.

Website – T Benjamin is keeping it ticking over. Any feedback should be passed back to him.

Cemetery – A request has been received for plots 41/42 to have grave stones added to them. Approved by SPPC.

Play Area – S Baldry to contact W Brame about where she has got to with the play area.

Action – S Baldry to speak with W Brame, also to speak with local businesses about donations/sponsorship.

Action - K Dawson to look into where we can apply for grants.

Neighbourhood Watch – nothing to report.

Action – K Dawson to send out local neighbourhood police email recently received to all those on the NHW distribution list.

Chairman’s report – no current chair, nothing to report

PLANNING

No new planning applications have been received.

FINANCE

All current payments/cheques have been fulfilled.

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STANDING ORDERS

Changes made some months ago have still not been reflected. There are also actions from the audit report which relate to Standing Orders.

Action – T Benjamin to refresh the standing orders and distribute for comment and sign off at next meeting.

AUDIT REPORT

Actions from the audit report:

Section 2 T Benjamin Standing to look at recommendations included in this section.

Section 3 S Baldry to look at a shared Google Drive to allow for separate data backup. M Bottomley to check with insurer on cover levels and if they are adequate. Also to look at having a variance report.

Section 7 M Bottomley to pick up recommendation

Section 8 M Bottomley to cross reference asset list against insurance.

Section 12 T Benjamin to check website if compliant with transparency code.

section 13 M Bottomley to show GDPR compliance in minutes

T Benjamin to check with M Bottomley what should be signed.

VILLAGE MATTERS

The Magpie Public House – concerns have been raised about excessive noise late at night. A record should be kept of all incidents of noise/anti-social issues. Any reports to the police will be given a crime reference number which can then be used for follow up. Signs advertising The Magpie food have been near to the road.

Action – J Dean to send photos to T Benjamin of road signs and he will send an email to highways expressing concerns.

Vehicles parking on the pavement outside houses opposite The Magpie are blocking the path and causing pedestrians to step into the road to get around.

Action – J Dean to confirm address of vehicle and T Benjamin to send a letter to the resident asking them to park more considerately.

Bus Shelter – the resident whose fence is part of the bus shelter would like to do some work to his fence but is unable to.

Action – A Harvey to contact the resident to discuss the bus shelter and its possible removal.

CORRESPONDENCE

Nothing to report

DATE OF NEXT MEETING - 10th September 2018

The Chairman thanked all for attending and closed the meeting at 9.10p.m.

Signature.....