

STONHAM PARVA PARISH COUNCIL MEETING HELD IN THE BAPTIST CHAPEL
SOCIAL ROOM ON MONDAY 13th JANUARY 2020

19.192 PRESENT: Cllrs T Benjamin, I Richardson, A Harvey, G Davison, S Baldry & K Dawson

19.193 APOLOGIES :

19.194 Public Forum:

19.195 DECLARATIONS OF INTEREST – Cllr G Davison declared an interest in Item 9 (Speeding) and Cllr S Baldry declared an interest in Item 8 (Village Sign)

19.196 DISPENSATIONS – None

19.197 MINUTES OF THE PARISH COUNCIL MEETING 9TH DECEMBER - Minutes confirmed as correct - Proposed by S Baldry and seconded by I Richardson

19.198 REPORTS

19.198.1 Report from C Cllr Hicks for January.

Key points:

- Fire and Rescue Service rated Good
- New SEND provision from Sept 2020
- Trading Standards prosecution of David Waters

19.198.2 Report from D Cllr Morley received for January.

Key Points:

- Budget set for 2020/21 – increase of 1.66%
- Clamp down on Council Tax fraud
- Needham Lake Visitor Centre planning approved

Reports received for September and October report:

Key Points:

- Suffolk Energy from Waste visits
- Joint Local Plan

D Cllr Morley provided an update regarding land at The Maltings, Stonham Tap which is unauthorised business use, main complaint was from Earl Stonham Parish Council. Request by Planning Enforcement at MSDC was sent to stop unauthorised use this was not adhered to. Formal notice will now be served.

19.198.3 Footpaths – Pains Hill hedgerow and north of village hedgerow has been cut.

Two extra planks of wood have been added to the new footbridge

Action – W Brame to email to thank SCC for prompt action

Footpath signs near to Glebe Cottage and also one near Church Lane/Allotment junction have been reported but not yet replaced.

Action – W Brame to monitor these

Parishioner reported lots of litter outside the Car Wash, she is happy to litter pick and wondered about location of collected rubbish. Confirmed this can be placed in bins in the lay by or if too many bags can be left at Parish Clerks house who will request collection by MSDC.

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Action – W Brame to drop off litter pick sticks and hi-vis vests

A tree has fallen over near to the footpath that runs along the back of Church Lane houses.

Action – T Benjamin to remove tree

A footpath sign has fallen over on footpaths that run around Earl Stonham Farms.

Action – W Brame to report

Agreed to change heading to include roads/highways

19.198.4 Parish Newsletter/Website – Draft newsletter has been sent round, discussed extra content including how to report potholes.

Action – S Baldry/I Richardson to write content re village sign

Action – T Benjamin to add note about Parish Councillor vacancy to newsletter

Action – T Benjamin to email all with revised newsletter for comments

19.198.5 Cemetery – Cemetery Fees list has been updated on website with date agreed.

Request for vase to be added to headstone. All agreed happy with this.

Action – I Richardson to contact stonemasons to confirm this is acceptable

19.198.6 Play Area – Viridor awarded £15,000 towards our Play Area. Before they will release the money, they wish to see proof that we have 10% of this as funding from a third party. We do have £1650 from MSDC/SCC and we have proof on a bank statement and minutes. Appears we have to pay this to Viridor and they then send us a cheque. Deadline is 18th February 2020 to complete form. Completion date is August 2020.

Action – S Baldry to check with Viridor what happens with the £1500 we have to send them and whether this forms part of the grant. Also to check whether we have to complete by August as they have not fully funded us.

Spreadsheet sent round by T Benjamin re costing of play area. Quote from Sovereign was £28,586, of this £5717 is VAT leaving £22869 to find. With grants we have £18605 leaving £4264 shortfall.

Could clear site ourselves to save £1160, also have some VAT due back which is approx. £800. Current bank balance is £9949 with needing to pay out for defibrillator and play area leaving £4000 in the bank and if we funded shortfall, we could do this. Would still need to arrange an overdraft to cover the VAT.

Discussed other funding sources to investigate.

Action – W Brame to ring Suffolk Foundation to see about other grant providers.

Action – I Richardson to speak to Tesco about their scheme

19.198.7 Neighbourhood Watch – Nothing to report

19.198.8 Tree Warden – Nothing to report

19.198.9 SALC – W Brame and G Davison attended the AGM. It was an interesting evening.

Action – W Brame to email the minutes and presentation

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19.199 NEIGHBOURHOOD DEVELOPMENT PLAN – D Cllr Morley confirmed she had spoken to her contact, Paul Bryant, and he was happy to attend meeting. His details have been given so we can contact him to check his availability.

Action – W Brame to email Paul Bryant

19.200 GOVERNANCE – All agreed to adopt the Councillor Information Policy with a review date of 3 years. Proposed S Baldry and Seconded A Harvey

Action – T Benjamin to amend with review date and place on website

19.201 VILLAGE SIGN – Sign has been erected back on original pole. Discussed possibility of moving the sign so it can be viewed better.

Action – I Richardson to send request to Highways with photos

Vouchers purchased as a thank you to Esther for painting the sign.

19.202 SPEEDING – 2nd SID has been installed

Discussed speed limit and signage with C Cllr Hicks. Need to formally request signage by email to C Cllr Hicks and will then be considered. To have speed limit changed is very difficult and is not always successful. Need to have a set number of houses within the area before they will even consider it.

Discussed this and agreed to request:

Clockhouse Lane/Church Lane needs signage to indicate single track road/not suitable for large/heavy goods vehicles.

Debenham Road needs signage to indicate bends or chevrons. Mention 60mph.

A140 – road markings are worn/non-existent between Mickfield junction and 30mph zone. [-Potential for more?](#)

Mention

-accidents including fatalities.

Action – W Brame to email C Cllr Hicks regarding signage and speed limit

19.203 FINANCE – Actions from Audit are as follows:

Check with Zurich that the Council is covered under its legal insurance for Corporate Manslaughter and breaches of GDPR and DPA 18.

Action – W Brame to check we have this cover

ICO have emailed back and we need to pay £40 for our renewal due June 2019. Will also set up DD for future as this saves £5 per year.

Action – W Brame to send off direct debit form

Need to chase new insurance certificate so it can go on our noticeboard.

Action – W Brame to chase new insurance certificate

Clerk is now registered for online banking.

The grass cutting contract is up for renewal.

Action – W Brame to email Vertas and PGM for quotes

Signature.....

C.I.L report completed for 18/19 and this has been emailed to MSDC and is also on the website

[Clerks Finance Report handed round for December](#)

[The following Ppayments were agreed ~~made were~~ and will be processed as online payments except ICO: MSDC \(Playpark Inspection\) £60.22; W Brane \(£75 voucher\); I Richardson \(bulbs\); ICO £40 and W Brane \(Clerk Expenses\) £62.60.](#)

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19.204 PRECEPT – agreed to a precept of £6700. Proposed I Richardson and seconded by A Harvey.

Action – W Brane to email Precept [form](#) to MSDC

19.205 DEFIBRILLATOR – Defibrillator to be ordered.

Action – W Brane to order defibrillator

Quote has been received [to fit defibrillator](#), need to get some others.

Action – W Brane to contact Engie as they have fitted others for free.

19.206 ALLOTMENTS – Request sent to register Allotments as asset of community value

Action – W Brane to await outcome of request to register allotments as Asset of Community Value

19.207 PLANNING – Still no outcome re Mobile home on land next to Magpie and now a further caravan has been added.

Action - W Brane to email MSDC and copy D Cllr Morley

No reply regarding advertising from Car wash

Action – W Brane to await reply from MSDC

No decision yet on Planning Application DC/19/03807 for 4 houses to the East of Norwich Road.

Planning application DC/19/04458 for 16 holiday lodges at Magpie Public House now have all documents available to view. The latest update is that a Newt/Reptile survey is needed. No decision yet.

Shaping Suffolk presentation has been emailed to all.

Action - T Benjamin to place on website

Rubbish has been dumped on the land behind The Magpie.

Action – W Brane to write letter to landowner regarding this

19.208 SUSTAINABILITY – This was mentioned at the SALC AGM, other Parish Councils are considering this for planning applications and asking for electric charging points, solar panels etc before they will approve applications.

Action – G Davison to write Sustainability Policy

We have a local farmer who is heavily involved in Sustainability and it was thought he would be a good guest speaker for our Annual Parish Meeting.

Action - W Brane to email G Denny to invite to Annual Parish Meeting

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19.209 MAGPIE PUBLIC HOUSE – All agreed that we should register The Magpie as an Asset of Community Value

Action – W Brame to register The Magpie as Asset of Community Value

19.210 FUNDRAISING – Discussed ideas including plant sale and a quiz. Need to also look at a separate account to keep ringfenced money in ~~in~~ Proposed G Davison and S Baldry.

Action – W Brame to look at opening a separate [bank](#) account

19.211 OTHER ACTIONS – Villager would like the bus shelter for firewood, disclaimer to be drawn up.

Action – W Brame to draw up disclaimer for dismantling of bus shelter

T Benjamin kindly updated the lists for meetings and councillors

Drain ~~is blocked flooded~~ outside [Mill Stone House, Church Lane and this causes flooding during heavy rain, Emma/Toby house](#)

Action – W Brame to report ~~to Anglian Water~~ [this](#)

19.212 CORRESPONDENCE – Request for donation from Suffolk Neighbourhood Watch. Agreed donation of £50. Proposed G Davison and seconded by A Harvey.

19.213 DATE OF NEXT MEETING – Monday 10th February

The Chairman thanked all for attending and closed the meeting at 9.15pm.

Signature.....