

STONHAM PARVA PARISH COUNCIL MEETING HELD IN THE BAPTIST CHAPEL
SOCIAL ROOM ON MONDAY 9th MARCH 2020

19.232 PRESENT: Cllrs T Benjamin, I Richardson, A Harvey, S Baldry & K Dawson

19.233 APOLOGIES : Cllr G Davison

19.234 Public Forum: 2 Parishioners attended but no comments made

19.235 DECLARATIONS OF INTEREST – None

19.236 DISPENSATIONS – None

19.237 MINUTES OF THE PARISH COUNCIL MEETING 10TH FEBRUARY - Minutes confirmed as correct - Proposed by I Richardson and seconded by K Dawson

19.238 REPORTS

19.238.1 Report from C Cllr Hicks for March.

Key points:

- New street lighting proposed to reduce carbon footprint
- Annual budget approved
- No fees for road closure applications linked to VE and VJ day events

Email was sent to C Cllr Hicks regarding speeding and signage and he confirmed this had been received and had been passed on to Highways to look in to.

T Benjamin contacted Suffolk Police to ask for details on recent accidents within the village and had received a reply outlining the cause of the most recent accidents, this will be put in the newsletter.

Discussed upgrade to street lighting and agreed to keep our current streetlights.

Discussed VE and VJ celebrations, it was felt that there was not much time to organise anything and there are quite a few events going on locally.

19.238.2 Report from D Cllr Morley for March.

Key points:

- Annual budget approved
- Planning Officers were awarded silver in a national award
- Needham Market train station has received £380,000 to improve accessibility

D Cllr Morley confirmed that notice has been served on the property at Stonham Tap requiring him to stop business activity from the premises.

19.238.3 Footpaths – Litter pick sticks and hi-vis vests have been dropped off to a parishioner.

The footpath sign that has fallen over on footpaths that run around Earl Stonham Farms has been reported.

Action – W Brame to await update.

Quotes for footpath cutting have not all been received yet. A quote had been obtained for us to cut our own footpaths by hiring a ride on mower which would be delivered and collected. Agreed to cut footpaths in this way. Proposed S Baldry Seconded A Harvey.

Quotes for playing field cuts and cemetery hedging will be discussed at next meeting.

19.238.4 Website – New historical information will be added to the website which was found while searching at Suffolk Records office.

19.238.5 Cemetery – Headstone for J Hodge approved.

Action – W Brame to email Stonemasons

19.238.6 Play Area – Further letter has been sent to owner of car parked at Play Area entrance asking them to refrain from parking there.

T Benjamin has been to the Records Office and is in the process of information gathering to provide evidence.

Action – T Benjamin to continue looking for information relating to Play Area and will then forward to Suffolk Legal.

We have been accepted by Tesco under their token scheme and we will be in store from 1st April – 30th June 2020.

Action – Information about scheme to be added to newsletter.

Daffodil bulbs along fence near Play Area have all been removed.

Action – Information on daffodil bulbs to be added to newsletter.

Revised quote from Sovereign has been accepted.

Agreed to accept dates offered – 3/4/20 Pre-inspection survey, 20/4/20 Site set up
Site clearance by Parish Council and volunteers on 27/3/20

Grant acceptance form and cheque have been sent to Viridor. Quarterly monitoring form has been sent to Viridor.

Action – W Brame to claim back VAT asap

19.238.7 Neighbourhood Watch – Nothing to report

19.238.8 Tree Warden – Nothing to report

19.238.9 SALC – Email sent with presentation and report from SALC AGM.

T Benjamin has completed chairperson/leadership course.

19.239 CO-OPTION OF PARISH COUNCILLOR – A Harvey resigned from the Parish Council. He was thanked for all his time and commitment to the Parish Council over the last 15 years.

All agreed to co-opt Martin Goodrum and Juliet Baldwin.
Forms given to them both for completion and returning.

Action – M Goodrum and J Baldwin to complete and return forms

Action – T Benjamin to email standing orders and Good Councillor Guide

19.240 NEIGHBOURHOOD DEVELOPMENT PLAN – Email received from Paul Bryant asking why we felt we needed a neighbourhood plan, email forwarded to G Davison to answer.

Action – G Davison to email Paul Bryant

19.241 GOVERNANCE – Vacancy was notified and advertised. Co-option under 19.239.

Application template was created by T Benjamin and will form part of a Councillor Vacancy Policy.

Action – T Benjamin to create a policy on Councillor vacancies

Discussed new headed paper, draft handed round and all agreed to adopt this.

19.242 VILLAGE SIGN – Discussed possibility of moving the sign so it can be viewed better.

Action – I Richardson to take photos and send to W Brame

Action - W Brame to send request to Highways

19.243 FINANCE – Confirmed that we do have cover for Corporate Manslaughter and breaches of GDPR and DPA 18.

Insurance certificates are on the noticeboard

Clerks Finance Report handed round for February.

19.244 DEFIBRILLATOR – Defibrillator has arrived and is awaiting fitting. Engie have agreed to fit for free under their charity scheme – just awaiting a date.

Action – W Brame to check insurance cover

Action – W Brame to add to asset register

Action – W Brame to create file to log weekly check

19.245 PLANNING – Further email has been sent to MSDC regarding Magpie development.

Email sent to Planning at MSDC and copied to D Cllr Morley and a reply has been received and matters raised will be addressed.

Action – W Brame to monitor report

No reply regarding advertising from Car wash

Action – W Brame to await reply from MSDC

Response for planning consultation request DC/20/00161 at Four Elms, Norwich Road was sent in.

Letter sent to landowner of rubbish behind The Magpie and some items have been removed.

19.246 SUSTAINABILITY – This was mentioned at the SALC AGM, other Parish Councils are considering this for planning applications and asking for electric charging points, solar panels etc before they will approve applications.

Action – G Davison to write Sustainability Policy

Letter has been sent to G Denny to invite him to our Annual Parish Meeting.

Action - W Brame to await reply from G Denny

Discussed electric charging points within the village in relation to new planning applications and all agreed that this issue can form part of our response.

19.247 FUNDRAISING – K Dawson has made contact with various people within the village who are interested in helping with fundraising. A meeting will be held shortly and then there will be a discussion about whether this will be a sub-committee or a separate entity.

Action – Information on fundraising group to be added to newsletter.

Tesco grant mentioned under 19.238.6 Play Area.

19.248 OTHER ACTIONS – Blocked drain has been reported to Anglian Water and during the last heavy rain it did not appear to flood.

Action – S Baldry to check drain

Awaiting outcome to our request to register Allotments as asset of community value

Action – W Brame to await outcome of request to register allotments as Asset of Community Value

Awaiting outcome to our request to register The Magpie as an Asset of Community Value

Action – W Brame to register The Magpie as Asset of Community Value

19.249 CORRESPONDENCE – Discussed newsletter and content.

Action – T Benjamin to email round draft newsletter for comments

19.250 DATE OF NEXT MEETING – Monday 20th April 2020 due to Bank Holiday Monday on 13th April.

Action – W Brame to book Chapel Hall

The Chairman thanked all for attending and closed the meeting at 9.05pm