

STONHAM PARVA PARISH COUNCIL MEETING HELD IN THE BAPTIST CHAPEL  
SOCIAL ROOM ON MONDAY 9<sup>th</sup> DECEMBER 2019

19.171 PRESENT: Cllrs T Benjamin, I Richardson, A Harvey, G Davison & S Baldry

19.172 APOLOGIES : Cllr K Dawson

**19.173 Public Forum:** 3 Parishioners were present. Issues raised were litter outside the Car Wash and nuisance from The Magpie

19.174 DECLARATIONS OF INTEREST – Cllr G Davison declared an interest in Item 10 (Speeding) and Cllr S Baldry declared an interest in Item 9 (Village Sign)

19.175 DISPENSATIONS – None

19.176 MINUTES OF THE PARISH COUNCIL MEETING 11<sup>TH</sup> NOVEMBER - Minutes confirmed as correct - Proposed by S Baldry and seconded by I Richardson

19.177 REPORTS

19.177.1 Report from C Cllr Hicks for December.

Key points:

- App for asthmatic youngsters
- Fines for poor parking will be more consistent in 2020
- Wellbeing support for Suffolk veterans

19.177.2 No report received for December

Email sent to ask for September and October report but these have not been received yet.

**Action – W Brame to chase September and October report**

Cllr G Davison emailed with information regarding planning at The Magpie.

19.177.3 Footpaths – Need to check if overgrown hedgerow on Pains Hill has been cut back.

**Action – W Brame to check and if not cut back to report again**

Need to check if overgrown hedging at the north of the village has been cut back

**Action – W Brame to check and if not cut back to report again**

Two extra planks of wood have been added to the new footbridge

**Action – W Brame to email to thank SCC for prompt action**

Footpath signs near to Glebe Cottage and also one near Church Lane/Allotment junction have been reported but not yet replaced.

**Action – W Brame to monitor these**

Email sent to request one more cut before the end of the year and PGM will cut them if they are in the area.

Signature.....

Parishioner reported lots of litter outside the Car Wash, she is happy to litter pick and wondered about location of collected rubbish. Confirmed this can be placed in bins in the lay by or if too many bags can be left at Parish Clerks house who will request collection by MSDC.

**Action – W Brame to drop off litter pick sticks and hi-vis vests**

A tree has fallen over near to the footpath that runs along the back of Church Lane houses.

**Action – T Benjamin to remove tree**

**19.177.4 Parish Newsletter /Website** – Nothing to update

**19.177.5 Cemetery** – Email sent to confirm headstone for Derek Barker is acceptable.

I Richardson has cleared the fallen leaves from the cemetery.

A query had been raised about our Cemetery Fees on the website and whether they were still valid. Agreed to add date to list.

**Action – T Benjamin to update cemetery fee list with date**

**19.177.6 Play Area** – The ground is too wet to clear the brambles so will look at this again in March.

Application to Viridor expected after 10<sup>th</sup> December.

**Action – Await Viridor grant outcome**

Letter received in reply to our letter regarding car parking on play area. Discussed during closed meeting.

No contact from Suffolk Legal regarding land registration.

**Action – W Brame to contact Suffolk Legal to check lead in time for work to commence.**

**19.177.7 Neighbourhood Watch** – Nothing to report

**19.177.8 Tree Warden** – Nothing to report

**19.177.9 SALC** – W Brame and G Davison attended the AGM. It was an interesting evening.

**Action – W Brame to email the minutes and presentation.**

**19.178 NEIGHBOURHOOD DEVELOPMENT PLAN** – Registered on MSDC website.

Email sent to D Cllr Morley to ask if her contact can attend February meeting to give us advice on Neighbourhood Plans.

**19.179 GOVERNANCE** – Councillor Information Policy has been emailed to everyone and will be discussed at next meeting.

**Action – All to read Councillor Information Policy ready for next meeting.**

Meeting adjourned at 7.55pm as electrician came in to survey area for defibrillator

Meeting reconvened at 8.05pm

**19.180 VILLAGE SIGN** – Sign is finished.

**Action- I Richardson to speak to a villager with a cherry picker and put sign up**

Signature.....

Village sign has been added to Asset Register

Agreed to purchase £75 voucher from Range for Esther who has painted the sign for us.

**Action – W Brame to purchase vouchers**

19.181 SPEEDING – The phone has been added to the Asset Register

The second SID has arrived and will be put up within the next week.

**Action – T Benjamin to put up 2<sup>nd</sup> SID**

Highways advised that any issue with speed limit and signage has to meet certain criteria and we should get the backing of our C Cllr.

**Action – W Brame to email C Cllr Hicks regarding signage/speed limit/chevrons**

19.182 FINANCE – Actions from Audit are as follows:

*Check with Zurich that the Council is covered under its legal insurance for Corporate Manslaughter and breaches of GDPR and DPA 18.*

**Action – W Brame to check we have this cover**

*The Council registration with ICO has lapsed and will need to be reviewed.*

**Action – W Brame has emailed ICO about our registration**

The cheque for the wreath for Remembrance Sunday was cashed on 26<sup>th</sup> March 2019. The confusion had arisen as we got online access to the bank account on 11<sup>th</sup> March 2019 and it was the statement produced on this day that was used to finalise the account for 2018/19 and so any payments due after this date were not noticed.

Need to chase new insurance certificate so it can go on our noticeboard.

**Action – W Brame to chase new insurance certificate**

Awaiting log in details for Parish Clerk for online banking.

**Action – W Brame to await registration details for online banking**

6 monthly finance report was emailed to all Councillors.

The grass cutting contract is up for renewal.

**Action – W Brame to email Vertas and PGM for quotes**

Clerks Finance Report handed round for November.

C.I.L report completed for 18/19.

**Action – W Brame to email to MSDC and T Benjamin to place on website**

No payments were due

19.183 PRECEPT – discussed. Updated budget figures to be emailed to Councillors. Will finalise Precept figure at next meeting.

Signature.....

**Action – W Brame to update budget and email to councillors**

19.184 DEFIBRILLATOR – A Harvey has spoken to Heart 2 Heart and they recommend the semi-automatic and not the fully automatic so we will purchase the semi-automatic. Proposed by G Davison and seconded by S Baldry

**Action – A Harvey to let W Brame have email address for charity**

**Action – W Brame to order defibrillator**

**Action – Need to include news of the defibrillator in the next newsletter**

Chapel were written to and they have no preference about location for the defibrillator

Sharpe Electrical came to survey area and will provide quote.

**Action – Await quote from Sharpe Electrical to fit defibrillator**

19.185 ALLOTMENTS – Request sent to register Allotments as asset of community value

**Action – W Brame to await outcome of request to register allotments as Asset of Community Value**

19.186 PLANNING – No reply from complainant about Ranleigh/Wagtails so will clear action as nothing further we can do.

Still no outcome re Mobile home on land next to Magpie and now a further caravan has been added.

**Action - W Brame to email MSDC and copy D Cllr Morley**

No reply regarding advertising from Car wash

**Action – W Brame to await reply from MSDC**

No decision yet on Planning Application DC/19/03807 for 4 houses to the East of Norwich Road.

Planning application DC/19/04458 for 16 holiday lodges at Magpie Public House now have all documents available to view. The latest update is that a Newt/Reptile survey is needed.

Planning Application DC/19/04852 for oak porch at Oak Barn, Waltham Hall was refused.

There was a presentation recently called Shaping Suffolk which was all about planning in Suffolk which was very informative and gives information around what are good reasons to oppose planning applications which should help us and other residents in the future.

**Action – G Davison to email to all**

**Action - T Benjamin to place on website**

19.187 SUSTAINABILITY – This was mentioned at the SALC AGM, other Parish Councils are considering this for planning applications and asking for electric charging points, solar panels etc before they will approve applications.

**Action – G Davison to write Sustainability Policy**

We have a local farmer who is heavily involved in Sustainability and it was thought he would be a good guest speaker for our Annual Parish Meeting.

Signature.....

**Action - W Brame to email G Denny to invite to Annual Parish Meeting**

19.188 MAGPIE PUBLIC HOUSE – parishioner reported fireworks landing in her garden which had been let off from The Magpie. Advised to report on nuisance log given to her by MSDC.

All agreed that we should register The Magpie as an Asset of Community Value

**Action – W Brame to register The Magpie as Asset of Community Value**

19.189 OTHER ACTIONS – Villager would like the bush shelter for firewood, disclaimer to be drawn up.

**Action – W Brame to draw up disclaimer for dismantling of bus shelter**

Need to update list of meetings and Councillor information on notice boards

**Action – W Brame to update lists for notice boards**

19.190 CORRESPONDENCE – None

19.191 DATE OF NEXT MEETING – Monday 13<sup>th</sup> January

The Chairman thanked all for attending and closed the meeting at 9pm.

A closed meeting was held to discuss Parking Issues on the Play Area.

ISSUED

Signature.....