

STONHAM PARVA PARISH COUNCIL MEETING HELD IN BAPTIST CHURCH,
NORWICH ROAD ON MONDAY 17th MARCH 2025

24.254 PRESENT: Cllrs M Sealby (Chair), I Richardson, K Dawson, M Goodrum & L Courtenay

24.255 WELCOME: The Chair welcomed everyone to the meeting.

24.256 APOLOGIES: There were no apologies for absence.

24.257 APPROVAL OF ABSENCE: There were no absences to approve.

24.258 DECLARATIONS OF INTEREST – Councillors I Richardson and K Dawson declared a non-pecuniary interest in 24.270 Allotments as they are plot holders.

24.259 DISPENSATIONS – None

24.260 Public Forum: There were no members of the public in attendance.

24.261 MINUTES OF THE PARISH COUNCIL MEETING 17th FEBRUARY 2025 – Minutes approved.
Proposed by I Richardson, seconded by L Courtenay.

24.262 REPORTS

24.262.1 County Councillor Report - No report received from County Cllr Hicks for March due to email issues. He attended the meeting and read from his report. Key points:

- Local government reorganization underway, outline plan to be submitted by 21st March 2025.
- Norwich to Tilbury re-consultation as changes have been made to some areas

24.262.2 District Councillor Report – Report received from District Cllr Hardingham for March. He also attended the meeting. Key points from report:

- Details from council meeting 27th February 2025 including 0% increase in precept
- Updates to Joint Local Plan

The Parish Council passed on their thanks for the grant award of £1400 towards the reinstallation of the Magpie sign.

24.262.3 Footpaths/Pavements – Footbridge on Church Lane leading to allotments has a closed sign on and PROW confirmed that they are looking to replace the bridge due to defects, the closure is advisory.

Footpath leading on to Clockhouse Lane is locked but has a kissing gate, impacted pedestrians.

Action – Parish Clerk to ask whether this is permitted.

24.262.4 Cemetery/St Mary's Churchyard – Topple testing to be carried out before end of March 2025.

24.262.5 Play Area/Playing Field – Sand bags for goals have been installed.

Playing field cut on Friday.

24.262.6 Neighbourhood Watch – Clerk email address to register for Neighbourhood Watch and Police emails. M Sealby to share distribution list for Neighbourhood Watch with Clerk and emails will be forwarded by her.

24.262.7 SALC – Information regarding devolution continues to be emailed to all Councillors.

24.263 COMMUNICATION – The Clerk and the Chair attended a Mid Suffolk Parish Liaison meeting on 10th March 2025, the discussion was about devolution and local government reform.

It was agreed not to respond to the Government consultation on Norfolk and Suffolk devolution.

24.264 PLANNING INCLUDING APPLICATIONS – Nothing heard re Planning application DC/25/00192 and listed building DC/25/00193.

24.265 ROADS/ROAD SAFETY – No response regarding insurance claim for SID.

Pot holes were already reported and have now been repaired.

24.266 TRAINING/CONFERENCES – Attended Parish Liaison Meeting as mentioned under Communication.

24.267 GOVERNANCE – The following documents were approved:

Standing Orders,
Financial Regulations,
Internal Control Statement,
Model Publication Scheme
Risk Assessment subject to the addition of the Sum Up machine.
Proposed by L Courtenay, seconded by K Dawson.

24.268 FINANCE – Report for February sent ahead of the meeting. No questions raised.

Proposed by M Sealby, seconded by K Dawson the following payments (July – September) were checked as an internal control measure for online banking:

22/7/24 W Brame – Event Shelters (Argos) - £398.00
22/7/24 W Brame – Lights (Ebay) £36.93
12/8/24 Toilets+ - Toilets for Fete (part payment) £70.00
12/2/24 Salc – Councillor Training - £72.00
10/9/24 Miss K Mortimer Pizzas – Donation for food stall at fete £20.00 (Clerk as no email regarding this as arranged via K Dawson who will forward on email regarding attendance to Clerk so this can be retained)
11/9/24 Mr I R Brown - Music at Fete - £160.00

Proposed by M Goodrum, seconded by I Richardson the following payments (October - December) were checked as an internal control measure for online banking:

3/10/24 – MSDC - Playing Field Rent - £2.00
17/10/24 – CAS – Insurance - £424.30
1/11/24 – W Brame – Salary - £184.18
11/11/24 – Cash – Sales of Magpie beer - £300.00
9/12/24 – Suffolk Cloud – website hosting - £69.00
30/12/24 – C Hawes – Grounds maintenance work - £510.00

24.269 CLERKS SALARY – The NJC LGS pay agreement for 24/25 was noted.

24.270 ALLOTMENTS – No update.

24.271 EVENTS/FUNDRAISING – Theatre show at Church in May 2025, Parish Council have been asked to run the bar.

24.272 MAGPIE SIGN – Planning application has been submitted with a deadline of 28th March 2025.

Locality Funding from Cllr Hardingham has been awarded.

24.273 WOODLAND – Survey has been completed, awaiting report.

24.274 ST MARY’S CHURCH – Dates of all services provided and on website.

24.275 ANNUAL PARISH MEETING – Monday 19th May at 6.30pm

24.276 DATE OF NEXT MEETING – Monday 14th April 2025

The meeting closed at 8.49pm