

STONHAM PARVA PARISH COUNCIL MEETING HELD IN ST MARY'S CHURCH, CHURCH LANE  
ON MONDAY 15<sup>th</sup> JUNE 2026 at 7pm

26.50 PRESENT: Cllrs M Sealby (Chair), I Richardson, K Dawson, L Courtenay, M Goodrum and E Thwaites

26.51 WELCOME: The Chair welcomed everyone to the meeting.

26.52 APOLOGIES : There were no apologies for absence

26.53 APPROVAL OF ABSENCE: There were no absences to approve.

26.54 DECLARATIONS OF INTEREST – Cllr I Richardson declared an interest in 26.66 as he is an allotment holder.

26.55 DISPENSATIONS – None

**26.56 Public Forum:** No members of the public attended.

26.57 MINUTES OF THE PARISH COUNCIL MEETING 18<sup>th</sup> MAY 2026- Minutes confirmed as correct.  
Proposed by I Richardson., seconded by L Courtenay.

26.58 REPORTS

26.58.1 COUNTY COUNCILLOR REPORT: County Cllr Hicks attended the meeting and read his report. Key points include:

- Locality Budgets and Local Highway Budgets
- SCC Reform group call for judicial review of LGR

26.58.2 DISTRICT COUNCILLOR REPORT: No report received from District Cllr Hardingham for this month and he did not attend.

26.58.3 Footpaths/Pavements – Email sent to Earl Stonham Farms field (next to woodland) regarding broken gate and overgrown but these have not been dealt with.

**Action – W Brame to email Earl Stonham Farms again**

The churchyard is becoming overgrown, Chris to be asked to cut around the gate of churchyard and a metre either side of path leading to Church entrance. Also branch from land near Magpie has fallen across pavement.

The garden fence at 1 Turnpike has been damaged and has now been removed.

26.58.4 Cemetery/St Marys Churchyard – No update.

26.58.5 Play Area/Playing Field – Bags of sand needed for goals and a new ownership sign.

**Action – W Brame to purchase sand for goals and also put new sign up.**

A query was raised regarding land registry which was being looked into a few years ago.

**Action – W Brame to check emails and documents to see whether land registry was completed.**

26.58.6 Neighbourhood Watch – No update.

26.59 SALC – M Sealby will attend SALC AGM on 9<sup>th</sup> July 2026.

26.60 COMMUNICATION – All emails sent by Councillors need to be copied to everyone, or at a minimum to the Chair and the Clerk. We should ensure that decisions are not taken by one Councillor when they don't have the responsibility to do this.

26.61 PLANNING INCLUDING APPLICATIONS – Decision notice for DC/26/01225 for Barn 4 at Hall farm Barns, Church Lane received. Prior approval has been granted for agricultural to dwelling subject to conditions.

26.62 ROADS/ROAD SAFETY – Suffolk County Council are due to make a decision at the Cabinet meeting on 16/6/26 to agree spending of £1.5m to assess the A140/A1120 junction. If this goes ahead it will be funded by central government.

26.63 TRAINING/CONFERENCES – No update.

26.64 GOVERNANCE – Asset Register 2026 reviewed again due to £1 difference. Proposed by M Sealby seconded by I Richardson.

Standing Orders reviewed. Note draft minutes to be completed within 10 working days. Proposed by K Dawson, seconded by E Thwaites.

Financial Regulations – to be approved next month.

IT Policy approved – Proposed by K Dawson, seconded by L Courtenay

Risk Assessment approved subject to the addition of woodland to physical assets with a medium risk. Proposed by E Thwaites, seconded by M Goodrum.

Annual Internal Audit Report was received and noted. Proposed by K Dawson, seconded by E Thwaites.

Internal Audit Action Plan was approved and it was agreed to review progress in July. Proposed by E Thwaites, seconded by M Sealby.

AGAR Governance 25/26 was approved – Proposed by M Sealby, seconded by L Courtenay.

26.65 FINANCE – AGAR Accounting Statement 25/26 was approved – Proposed by M Goodrum, seconded by E Thwaites.

CIL Report for 25/26 was approved. Proposed by K Dawson, seconded by L Courtenay.

Cost (£70) of Accessibility Audit (required for Assertion 10) by Suffolk Cloud approved. Proposed by M Sealby, seconded by L Courtenay.

The May bank reconciliation was reviewed against the May bank statement. Proposed by I Richardson, seconded by M Goodrum.

26.66 ALLOTMENTS – Email to be sent to all plot holders (current and former) to confirm that the tenancy held with SPA ended on 31/3/26 and National Allotment Society have advised that a new tenancy with the Parish Council is required. To arrange a meeting with plot holders to discuss this.

David Hughes has raised an issue with I Richardson about some empty plots, he will be advised to email the Clerk who will arrange this with Chris.

An email has been sent to the Diocese to accept the allotment rent increase and an invoice has been received. To be paid from CIL. Proposed by M Sealby, seconded by K Dawson.

**Action – W Brame to speak to NAS re plot holder.**

26.67 EVENTS/FUNDRAISING – Discussed fete for 2027 – Saturday 31<sup>st</sup> July 2027.

**Action – I Richardson to contact Car Club to see if they can attend in 2027.**

26.68 MAGPIE SIGN – Telephone call with Heritage Lottery this week

26.69 ST MARYS CHURCH – I Richardson has spoken to CCT about some ancient documents which need preserving and to be kept safe.

26.70 DATE OF NEXT MEETING – Monday 20<sup>th</sup> July 2026.

The Chair thanked all for attending and closed the meeting at 8.49pm

DRAFT